

THE IMPORTANCE OF BOOKKEEPING CANNOT BE OVEREMPHASIZED.

As a business owner, you're terrific at what you do best: Focusing on your passion for the goods and services you provide. With so many priorities and responsibilities, it's not surprising that some essential business functions don't get the professional attention they deserve. Luckily, bookkeeping *is* our passion. With our expertise, experience and reputation for reliability, you get peace of mind that your financial responsibilities and complexities are looked after by a trustworthy partner invested in the success of your business.

The benefits of bringing in outside experts to assist with the financial aspects of running a business include:



TAX EXTENSIONS

Businesses with books in a state of disarray are often forced to ask for extensions. While the requests keep the businesses compliant with the IRS, they can end up paying monetary penalties.



BOOKKEEPER SPREAD TOO THIN

Bookkeeping is only effective if done consistently. If a bookkeeper is spread too thin, they can find it hard to keep up with important tasks. Once that happens, it's easy to miss critical deadlines, like payroll and sales tax.



HIRING A FRIEND

There is an understandable draw to hiring a friend. One person gets a job, and the other gets an employee they trust. In theory, it's a nice arrangement. However, the real risks of this practice often outweigh the benefits.



SECOND SET OF EYES

Even if you have an in-house bookkeeper, there are benefits to hiring a bookkeeping company. It's helpful to have a second set of fresh eyes looking over business dealings, and offering possible ideas for improvement.



AUDIT REGULATIONS

Any business in the midst of an important contract, like a property purchase or a merger, should have a competent bookkeeper who is proficient in company finances and complies with financial regulations.

IT ALL ADDS UP:

Outsourced Bookkeeping means advantages for you



Deadline Proficiency



Enhanced Scrutiny



Regulation Accuracy & Mastery

Businesses turn to Brigade Bookkeeping to help maintain the financial health of their business.
Do you need help? Let us show you the difference Brigade Bookkeeping can make to your business.



786.275.0175
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LEADERSHIP

Elizabeth D. Manso, CPA is the President of Brigade Bookkeeping. She has 13+ years of experience in public accounting. But even more than a financial expert, she is a business owner, leading a hand-picked team of experienced professionals in a successful business.

Her mantra, "We're here to solve problems," comes through in her working relationships. Clients have a distinct advantage with Elizabeth — she brings both her years of CPA firm experience and her business ownership experience to the equation. She knows what businesses need to grow and succeed.



SERVICES

- Downloading and entering daily, weekly, and monthly banking and credit card transactions
- Paying vendor bills and invoicing clients
- Transmitting payroll
- Reconciling balance sheets
- Preparing monthly financial reports
- Explaining financial reports to clients
- Preparing and providing accounting information for audit and tax schedules
- Acting as liaison between the client and the CPA

No matter where you are, we can work with you. Our ability to work virtually is a key benefit for our clients.



ABOUT US AND OUR CULTURE

More than 50 years of combined financial management and accounting experience, and more than 30 years as Certified Public Accountants, we are ready to help you grow your business.

Our company prides itself on working hard for our clients, but we can only do that with employees who are happy to come to work. Appreciating and valuing our employees is how we build our business and award those who help run our company. We believe in investing in our employees and helping them balance work and life.

WHAT OUR CLIENTS SAY

"I have been working with Elizabeth and her team since 2001. I find their professionalism, reliability, and attention to detail impeccable. I'm extremely happy with Elizabeth and her team and highly recommend their services."

— **David Hollander, a principal in the Tax and Audit Department at Morrison, Brown, Argiz & Farra, LLP**

"A business owner has a lot on their plate. And when you grow and are successful you want to make sure you can continue going in that direction. When the time came to bring in an outside bookkeeping expert, I knew Elizabeth was the best choice for us. The working relationship is seamless and her team has always been accurate, helpful, reliable, and approachable. What a great partner to have!" — **Jason Loeb, Owner, Sudsies Dry Cleaners**

"We are thrilled with the Brigade Bookkeeping team. They have been handling our accounting needs for the past three years, and they have been doing an excellent job with our operating and trust accounts. They access and keep our information up-to-date in a highly professional, cost-effective and reliable manner." — **James Marx, Marx & Frankel PA**

AWARD WINNING TEAM & SERVICE

Florida Trend Magazine named Brigade Bookkeeping among the Top 10 Small Companies to work for in Florida for 2018



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